



Briercliffe with Extwistle Parish Council

Tuesday, 19th March 2019

Present: Councillor Russell Hawkes (in the Chair), Councillors Ben Eastwood, Simon Dack, Roger Frost, Nick Higham and Pam Vincent,

Others: PCSO Dave Johnson, Borough Councillor Anne Kelly, Steve Watson (Clerk), Michael Greenwood (Lengthsman) plus 17 residents.

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

<u>Agenda</u>	<u>Actions by Clerk</u>	<u>Cllr Support</u>
Parish Council Agenda		
18/19/082 Apologies for absence		
Apologies were received from Councillors Adam Dack who had family commitments and John Stewart and Duncan McIver who were ill.		
RESOLVED: That above apologies and reasons given are approved.		
18/19/083 Declarations of Interest / Code of Conduct		
There were no Declarations of Interest.		
18/19/084 Formally adjourn the meeting to allow for public participation		
RESOLVED: That the meeting is adjourned to allow for Public Participation.		
(a) Calico Proposals Royal Court		
Karen Baldwin has now left Calico and the new point of contact is Lisa Bell. Lisa had sent a written report that the Chair read out, this included the following:		

<p>Works are progressing well on site with the main sewer outfall now completed. We would like to pass on our thanks to local residents for their patience during the off site drainage works and road closure.</p> <p>We are now progressing with sub structure block work and foundations, Once the Sub-structure masonry has been completed we will progress with plot drainage and the jet floor.</p> <p>All works on site will be carried out within the site boundary during the coming month so hopefully there will be no further disruption to offsite roads.</p> <p>I have not had any complaints or concerns brought to my attention, however, if there is anything that you would like me to be aware of or anything that is raised at the meeting please do let me know.</p> <p>The Chair reported that there had been complaints from local residents and that he would forward these to Lisa Bell.</p>		
<p>(b) Public Questions</p>		
<p>There were no resident questions submitted in advance. A resident attended following numerous occurrences of youth nuisance banging on her window scaring her dog and drawing on her car. Dave Johnson reported that there had been 6 reports of anti-social behaviour in the last 31 days and he was only aware of these incidents from Facebook. The problem youths are not thought to be from Briercliffe and have been barred from the Space Bus, they have been referred to the intervention team. Dave agreed to investigate the issue.</p> <p>Youths are playing football on the Green on Douglas Way, parents have been approached and a 'No Ball Games' sign was requested, residents will inform Dave if the problem continues.</p> <p>Residents were reminded to log all incidents to get a better response.</p>		
<p>(c) Police Report</p>		
<p>PCSO Dave Johnson reported that there had been 12 crimes, 1 theft of a vehicle, 5 assaults with one of youths throwing stones, 1 vehicle crime from an insecure vehicle, 1 criminal damage DV related, 1 public order offense and 1 attempted burglary.</p> <p>Residents of King Street are concerned about the new garage that has opened and it is alleged that taxis are filling up on illegal diesel. They are also revving cars inside the garage and have installed CCTV cameras to monitor residents. Dave agreed to visit and Borough Councillor Anne Kelly will investigate the taxis, the signs are also to be reported.</p> <p>Dog Fouling is still a problem and a resident suggested that the street cleaning operative was not doing his job as he wasn't cleaning it up. The Ginnel to Saxifield Street is a problem but only litter is being picked up. The Chair agreed to contact Streetscene. The Borough Councillor reported that the Borough Council is considering a by-law to make it an offense to walk a dog without dog bags, the issue of dog walking services with many dogs could be tackled with a by-law limited the number of dogs per walker to 2. The Briercliffe Hub are conducting a survey and</p>	<p>Taxis & signs</p> <p>Street Scene</p> <p>Article</p>	<p>BC AK</p> <p>RH</p> <p>RH</p>

<p>encouraging residents to report problem or notify the hub who will report them on their behalf. The number of fines issued for dog fouling is to be included in the next newsletter.</p> <p>A resident from GSA gardening services advised that the allegations about his company doing unauthorized tree work were false as he was only taking a bin bag out of a tree that was disturbing neighbours. He stated he wished to apply for the Lengthsman Contract when it is next tendered and was advised that there is a formal tendering process that is followed.</p> <p>A presentation was given for Dave Johnson as it was his last Parish Council meeting as a PCSO, the Chair presented him with a tankard and gift card. Dave was thanked for all he has done in the Parish over the years and all present gave a round of applause.</p>		
<p>(d) County Council Report</p>		
<p>The County Councillor had left a voicemail for the Clerk but there had not been time to listen to it before the meeting. Information will be given to the next meeting.</p>		
<p>(e) Borough Council Report</p>		
<p>Borough Councillor Anne Kelly reported that fly-tipping and dog fouling were still major problems and that she would approach Streetscene about the Street Cleaning Operative. There is a problem of youths using Nitrogen Oxide capsule, however these are readily available from Amazon and are not illegal.</p>		
<p>18/19/085 Formally reconvene the Parish Council Meeting</p>		
<p>RESOLVED: That the meeting is formally reconvened for Parish Council Business</p>		
<p>18/19/086 Minutes of the last Parish Council meeting</p>		
<p>The minutes of the last meeting held on 19th February 2019 were submitted for approval as a correct record. It was proposed the sentence “An allotment tenant suggested reducing the Clerk’s salary to pay for security on the allotments.” Is amended, even though this is not formally part of the Council meeting. The proposed new sentence was “An Allotment Tenant suggested that the savings from the Allotment Committee not meeting and a reduction in the Clerk’s salary could be used to fund additional security measures.”</p>		
<p>RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting, as amended, on the 19th February 2019 are approved as a correct record.</p>		
<p>18/19/087 Matters outstanding from the minutes</p>		
<p>The Concrete blocks have been removed and the permit is to be checked with the County Councillor</p>		
<p>18/19/088 Clerk’s Report including Administration – for information only</p>		
<p>The Clerk’s report and correspondence was noted.</p>		

18/19/089 Updates and Reports (for information only)		
Members of the Council		
The Chair outlined that a meeting is to be held with Briercliffe Community Hub about the Football Lease following advice from the solicitor.		
A surveyor is being met on site on the 27 th March for the Forest School lease and a quote will be provided, costs of which to be discussed with the developer Paul Sconce before the finalized lease can be drawn up.		
The Bowling Club lease is still with the solicitor Gerard Carney who agreed to send electronic copies of it to RH and SW.		
Allotment tenants that have not signed a new tenancy are to receive 2 letters drafted by the solicitor, one explaining the process for repossession of the land and one offering a last chance to sign the new tenancy.		
The Chair had a phone meeting with Sara Burdett from the National Trust regarding their project which “will explore and develop the ways in which Helmshore Textile Museum and Queen Street Mill can generate income, minimise costs, conserve the buildings and collections and provide public benefit - primarily (but not exclusively) public access and interpretation. This will be done separately for each mill as they may not share the same future business model. Working in partnership with LCC, the HLF, the Arts Council, and Historic England, the project will enable National Trust and other potential operators or partners (including local community and or businesses) to understand how they can be part of the future of the mills. A project report will be presented to LCC in the summer. The project will not, at this stage, implement any proposals. Queen Street Mill are putting on a Community Conversation event on the 11 th April 6-8pm to get people interested, everyone is welcome. They have asked for numbers for catering purposes. Information will be circulated on Social Media.		
One allotment tenant has been broken into and advised to notify the Police, a tenant is requesting a roll of fencing and an allotment survey is to be sent out to Councilors for possible inclusion with the rent letters.		RH PV Clerk
A resident contacted the PC regarding grassed areas around the Church which are not being cut. The land in question was identified and the County Councillor is to be notified as it is an LCC responsibility.	Grass Cutting	Clerk
Councillor Vincent advised that the Bowling Club have requested a meeting and are still waiting for trees to be checked, the Borough Council are to be asked who is responsible. They are unhappy with the new boulders preventing inconsiderate parking and have asked for a designated parking area.		
The Woodland Walk project is up to date with LEF and additional furniture is due next week along with 2 ecological signs which are on order. LEF have extended the grant period to June.		
Photographs have been taken of the rubbish at the back of Harrison Street and this needs reporting to Streetscene		BE?
Calico are to be notified that the Royal Court signs need to be removed.		RH
Councillor Ben Eastwood agreed to become the Council’s contact for garages and 1 garage rent is to be checked as outstanding and a Turning Circle garage rent is overdue.		
Councillor Higham will be the Pension’s Champion and contact the previous Champion for further information.		

A revised budget is still to be progressed.		
Councillor Frost stated he considered the environmental report for the Woodland Walk project to be excellent.		
The County have agreed to do a site visit for the Kimberly Close parking issue and a meeting has been arranged for Friday.		
Planning permission is required for additional storage units on the Turning Circle but not for garages, permission on Harrison Street are still to be checked.		
The Briercliffe map has been completed.		
A resident has praised the boulder on the Bowling Green and a request was made to return the garden to a rose bed as it was previously.		
The Allotment Rent tracker has been completed.		
The Winter/Spring Newsletter has been Printed (displayed) and ready to be posted by volunteers.		
Community Centre Update		
Everything is running okay. It has been recommended to upgrade the alarm system and a replacement is due around Easter.		
Heritage Items		
The Heritage Board are on target.		
18/19/090 Finance		
The Durkin Cheque (001439) was amended to £12,786.00 and the GH Ecology Cheque was replaced with cheque no. 001446.		
1. Accounts to be approved for payment. Additional bills included.		
1.1 Durkin Premier Landscapes	£2,552.00	001438 Paid
1.2 Durkin Premier Landscapes remaining	£12,786.00	001439 Paid
1.3 GH Ecology	£485.00	001446 Paid
1.4 Clerk Salary	£404.21	SO PAID
1.5 HMRC	£101.05	001441
1.6 Lanlee Allotment Materials	£78.13	001442
1.7 Greenwoods Lengthsman	£575.00	001443
1.8 Auto Electric Police Landrover repairs	£283.20	001444
1.9 Shelley Signs	£1,890.00	001445
1.10 Nu-Age	£440.00	001447
1.11 D Johnson Presentation	£50.00	001448
1.12 Allotment Stationery	£100.00	001449
RESOLVED: The bills outlined above are paid.		
2. Income Received		
2.1 Garage rents		£680.38
2.2 Bank Interest		£0.45
2.3 LEF		£12,844.00
3. Bank Balances		
▪ Current a/c –	£	4,691.38+(LEF £12,844)
▪ Deposit a/c –	£	2,924.99
▪ Petty Cash -	£	51.16
▪ Facebook Boost -	£	100.00
▪ Garages -	£	4,479.63
Total	£	12,247.16(with LEF £25,091.16)

The budget monitoring report, petty cash report and bank reconciliations were circulated. A new standing order for the Clerk's salary is to be signed and £4,000 is to be transferred from the Garage Account to the Current Account once the new mandate is in place.		
RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted. The Clerk's Salary Standing Order is signed and £4,000 is to be transferred from the Garage Account to the Current Account.		
18/17/091 To receive reports from Committees and consider the Recommendations		
1. <i>Lengthsman Committee</i>		
The Committee met after Full Council.		
2. <i>Planning Committee</i>		
There were no planning applications within Briercliffe.		
18/17/092 To receive reports from Working Groups – for information only		
1. <i>Allotment Working group</i>		
<i>The Terms of Reference require approval so that volunteer tenants can be approached.</i>		
2. <i>Co-option Working Group</i>		
Has met and RF will deliver proposals at the April Parish Council Meeting.		
18/17/093 Matters identified for future consideration		
There were no matters identified.		
18/17/094 It was agreed that the next meeting of the Parish Council will be held on Tuesday 16th April 2019.		